

ANNUAL MEETING

Minutes and Action Points

Date / Time:	Wednesday 18 th May 2022, 8.00pm
Location:	Wallington Village Hall
Councillors Present:	Steve Pettyfer (SP) - Chair, Graham Lamb (GL), Kate Heath (KH), Linda Hill (LH), Ian Roper (IR)
In attendance:	Mark SG Hopley (MSGH) - Clerk, Michelle Hopley (MH) - Clerk, Steve Jarvis (District and County Councillor)

Item	Description	Status / Action
22/019	To Elect Chair for 2022-23 <ul style="list-style-type: none">- Steve Pettyfer proposed by LH and seconded by IR as Chair for 2022/23. Carried unanimously. SP signed the Declaration of Acceptance Form which was witnessed by the Proper Officer, MSGH.	-
22/020	To receive and accept apologies for absence <ul style="list-style-type: none">- None.	-
22/021	Declarations of interest and dispensations <p>a) To receive declarations of interest from councillors on items on the agenda</p> <ul style="list-style-type: none">- None. <p>b) To receive written requests for dispensations for declarable interests</p> <ul style="list-style-type: none">- None. <p>c) To grant any requests for dispensation as appropriate</p> <ul style="list-style-type: none">- NA	-
22/022	To Confirm Responsible Financial Officer (RFO) <ul style="list-style-type: none">- Mark Hopley was confirmed as RFO.	-
22/023	To Consider the Financial Reports for the Year Ending 31 March 2022 <ul style="list-style-type: none">- Financial Reports were distributed in advance of the meeting to the Councillors.- Financial Reports were <i>unanimously accepted</i>.	-
22/024	To Consider / Approve the Annual Governance Statement (Annual Governance and Accountability Return (AGAR) 21/22 Part 2 - Page 5) <ul style="list-style-type: none">- AGAR distributed in advance of meeting to Councillors.- Resolved to approve the Annual Governance Statement. <i>Unanimously accepted.</i>- SP (Chair) and MSGH (Clerk) signed AGAR Page 5.	-
22/025	To Consider / Approve the Accounting Statements (Annual Governance and Accountability Return (AGAR) 21/22 Part 2 - Page 6) <ul style="list-style-type: none">- Resolved to approve the Accounting Statements. <i>Unanimously accepted.</i>- SP (Chair) and MSGH (RFO) signed AGAR Page 6.	-

Chairman's Signature:

Date:

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22/026	To Consider / Approve the Internal Audit Report (Annual Governance and Accountability Return (AGAR) 21/22 Part 2 - Page 4) <ul style="list-style-type: none">- Signed Internal Audit Report distributed in advance of meeting to Councillors. Internal Audit conducted by Ann Warner. Noted that Ann Warner has expressed a desire to step back from undertaking the audits.- Resolved to approve the Signed Internal Audit Report. <i>Unanimously accepted.</i>	-
22/027	Formal Declaration that Rushden and Wallington Parish Council are an exempt authority (Annual Governance and Accountability Return (AGAR) 21/22 Part 2 - Page 3) <ul style="list-style-type: none">- <i>Unanimously accepted</i> that R&WPC are an exempt authority.- SP (Chair) and MSGH (RFO) signed AGAR Page 3	-
22/028	Review Risk Register <ul style="list-style-type: none">- Noted that costs could increase due inflation.- No changes to the register were proposed.- <i>Unanimously accepted.</i>	-
22/029	Review Standing orders including Finance Regulations <ul style="list-style-type: none">- No changes were proposed.	-
	Confirm date of next Annual meeting and any items to be included on that agenda <ul style="list-style-type: none">- 17th May 2023	-
	The Chairman closed the meeting at 8.10pm.	-