

## Rushden and Wallington Parish Council

23<sup>rd</sup> May 2024 – To Councillors :

Kate Heath (Chair), Graham Lamb, Stephen Pettyfer, Jenny Barlow, Sue Lewis

You are requested to attend the following meeting:

**Rushden and Wallington Annual Meeting followed by**

**Rushden and Wallington Parish Council Meeting**

**to be held on**

**Thursday 23<sup>rd</sup> May 2024 at 8.00pm**

**at**

**Wallington Village Hall**

Members of the public and press are also invited to attend this meeting.

*Mark and Michelle Hopley  
Clerks to Rushden and Wallington Parish Council*

### AGENDA FOR ANNUAL MEETING

<b>Item</b>	<b>Description</b>
24/017	To elect the Chair for 2024-25 <ul style="list-style-type: none"><li>• Action - New Chair to sign and Clerk to witness 'declaration of acceptance of Office' form in order for the new Chair to preside over the meeting.</li></ul>
24/018	To receive and accept apologies for absence.
24/019	Declarations of interest and dispensations <ul style="list-style-type: none"><li>a) To receive declarations of interest from councillors on items on the agenda</li><li>b) To receive written requests for dispensations for declarable interests</li><li>c) To grant any requests for dispensation as appropriate</li></ul>
24/020	To confirm the Responsible Financial Officer
24/021	To consider the financial reports for the year ending 31 March 2024 <ul style="list-style-type: none"><li>a) Parish Income &amp; Expenditure Report and Reserves Report</li><li>b) Year on Year Variance Analysis</li><li>c) Bank Reconciliation</li><li>d) Spend Against RW PC Budget</li><li>e) Detailed Accounts</li><li>f) Asset Register</li><li>g) Wallington Neighbourhood Plan Summary</li></ul>

*MSGHopley*

- h) Barclays Bank Statement for Current Account
- i) Barclays Bank Statement for Savings / Reserve Account

- 24/022 To consider / approve the Annual Governance Statement (Annual Governance and Accountability Return (AGAR) 23/24 Part 2 – Page 5)
- Action – Chair & Clerk to sign the form
- 24/023 To consider / approve the Accounting Statements (Annual Governance and Accountability Return (AGAR) 23/24 Part 2 – Page 6)
- Action – Chair & RFO to sign the form
- 24/024 To consider / approve the Internal Audit Report (Annual Governance and Accountability Return (AGAR) 23/24 Part 2 – Page 4)
- 24/025 Formal Declaration that Rushden and Wallington Parish Council are an exempt authority (Annual Governance and Accountability Return 23/24 Part 2 – Page 3 of AGAR)
- Action – Chair & RFO to sign the form
- 24/026 Review the Risk Register document.
- 24/027 Review Standing orders including Finance Regulations, Planning process and Code of Conduct.

Confirm date of next Annual meeting for Thursday 15<sup>th</sup> May 2025 and any items to be included on that agenda.

MSG Hopky

## AGENDA FOR THE PARISH COUNCIL MEETING

Item	Description
24/028	To receive and accept apologies for absence
24/029	Declarations of interest and dispensations <ol style="list-style-type: none"><li>To receive declarations of interest from councillors on items on the agenda</li><li>To receive written requests for dispensations for declarable interests</li><li>To grant any requests for dispensation as appropriate</li></ol>
24/030	To confirm the Minutes of the Rushden and Wallington Parish Council held on Thursday 25 <sup>th</sup> January 2024.
24/031	To receive a report from the District and County Councillor.
24/032	Air Traffic changes to Luton and Stansted airspace - Update
24/033	Shaw Green Woodland Creation Project Update
24/034	Footpath FP022 - Wallington
24/035	Update on Beane Valley Solar Farm
24/036	Review of Safeguarding awareness and communication
24/037	Planning
24/038	Finance Accounts to 23 <sup>rd</sup> May 2024
24/039	Confirm dates of upcoming meetings and any items to be included on the agendas: <ol style="list-style-type: none"><li>Tuesday 9<sup>th</sup> July 2024 - Parish Council Planning Meeting (if required)</li><li>Thursday 19<sup>th</sup> September 2024 – Parish Council Meeting</li><li>Thursday 23<sup>rd</sup> January 2025 – Parish Council Meeting</li><li>Tuesday 15<sup>th</sup> April 2025 – Wallington Parish Assembly</li><li>Wednesday 16<sup>th</sup> April 2025 – Rushden Parish Assembly</li><li>Thursday 15<sup>th</sup> May 2025 – Parish Council AGM and PC Meeting</li><li>Thursday 18<sup>th</sup> September 2025 - Parish Council Meeting</li></ol>

*MSG Hoppy*